

**BLOOD CENTERS OF THE PACIFIC  
JOB ANNOUNCEMENT**

- POSITION:** **HOSPITAL SERVICES DRIVER, Redding, CA**
- GENERAL FUNCTION:** Under direction and according to regulations, set policies, procedures, schedules, cGMP's, SOPPs, Federal, State, AABB and quality control standards, transports blood and materials to Blood Centers from various mobiles, fixed sites and to and from hospitals. Performs other duties as assigned.
- ESSENTIAL DUTIES:** Under general direction and in accordance with established policies, procedures and regulations, duties may include but is not limited to: assures quality customer service to all customers, delivers blood products, rotates hospital stock and interfaces with hospital personnel, keeps records of products transported and monitors unit condition, maintains equipment and vehicles as necessary. Performs other duties as assigned.
- REPORTS TO:** Hospital Services Supervisor
- SPECIFICS:** One part time position; 16 hours/week
- MINIMUM QUALIFICATIONS:**
- Education: Sufficient to perform all tasks and read and follow Standard Operating Policies and Procedures (SOPPs) and regulatory materials;
  - Experience: 6 months performing like or similar duties; and
  - Other: Current valid California Driver's License and acceptable record.
- APPLICABLE SKILLS, KNOWLEDGE AND ABILITIES:**
- Ability to operate various motor vehicles including passenger vehicles, vans and trucks (automatic and standard transmission).
  - Knowledge and understanding of California Vehicle Code and rules of the road.
  - Ability to lift objects weighing up to 40 lbs.
  - Ability to perform clerical duties and operate CRT terminals.
  - Ability to communicate with employees and public in a harmonious and productive manner - excellent customer services skills a must.
- HOW TO APPLY:** Submit a current resume to Human Resources.
- SELECTION PROCESS:** Resumes received will be evaluated competitively and only those applicants with the best qualifications will be contacted and scheduled for an interview.

**EOE/AA**